



Policy Name: Student Code of Conduct
Approving Authority: President

Policy # SA-001
Approval Date: 8/1/2024
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Statement

The Student Code of Conduct Policy of Beal University Canada (“BUC” or the “University”) sets expectations of students’ conduct and outlines the process of addressing violations and appeals. The President will review this policy every five (5) years.

Purpose

The Student Code of Conduct Policy establishes the expectations for student conduct at the University. The policy governs the University’s actions when students and prospective students engage in misconduct, and the corrective action process undertaken by the University employing the rules of natural justice.

Roles and Responsibilities

This policy applies to all students at the University. This includes students attending the University physically on campus, attending online courses, and participating in externships/clinical placements. All faculty and staff have the responsibility to ensure students observe the Student Code of Conduct and are expected to report incidents of misconduct in a timely manner.

Policy

Student Code of Conduct

Students are expected to observe the following:

1. Accept assigned duties and responsibilities.
2. Demonstrate initiative and productivity.
3. Demonstrate sensitivity, compassion, and a caring attitude towards peers, patients, and clients within the University and in externships/clinical placements.
4. Maintain professional grooming and personal hygiene at all times.
5. Demonstrate a cooperative, supportive team attitude toward peers and the academic and administrative staff of the University.

Non-Academic Offenses:

Students will be held accountable for, and/or should report, the following violations while attending the University or participating in clinical/externship activities, including, but not limited to:

1. All forms of dishonesty, forgery, and intent to defraud through falsification, alteration, or misuse of University documents.
2. Theft or destruction of University or private property of individuals associated with the University.
3. Possession or sale of firearms or other weapons, explosives, or dangerous chemicals.

4. Any type of harassment, horseplay, threats, verbal abuse, or violence of any kind will not be tolerated and may be reported to local authorities.
5. The use of profanity, insubordination, dishonesty, and violation of safety rules.
6. Possession of or being under the influence of illegal drugs or alcohol while on the campus and/or surrounding areas.
7. Smoking on campus.
8. Failure to comply with the Campus Dress Code.
9. Inappropriate use of pagers, cell phones, or other electronic devices. All electronic devices must be in the “off” position while in the classroom.
10. Failure to comply with all emergency evacuation procedures, disregarding safety practices, tampering with fire protection equipment, or violating of any other safety rules or regulations.
11. Externship/Clinical students Only: Electronic devices are not allowed for students in clinical facility areas. Students should communicate with faculty as needed in these areas.

Social Media

Students using sponsored Beal University Canada social media sites, such as pages on Facebook and Instagram, are expected to conduct themselves in a manner that complies with the terms of the Student Code of Conduct. The code of conduct also applies to those students who identify themselves with BUC and/or use their Beal University Canada email address in social media platforms such as professional blogs, LinkedIn, Facebook, etc. Refer to the Data Access Policy and the Use of Information Technology Policy.

While Beal University Canada does not typically provide editorial review of the content of social media sites used by its students, Beal University Canada does reserve the right to ask students to take down content that is deemed in violation of the Student Code of Conduct, based on third-party complaints, applicable law or regulation, or computer and network management concerns.

Illegal Drugs and Alcohol

Beal University Canada has standards that prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students, faculty, and staff on campus property or as part of campus activities. The unlawful possession or distribution of illicit drugs and alcohol is a violation of provincial and federal law.

Weapons

For the safety of everyone, all types of weapons are prohibited on campus. This includes, but is not restricted to, firearms, illegal knives, ammunition, explosives, gas or spring-loaded guns, crossbows, bows and arrows, spring-type guns, slingshots, firecrackers, fireworks, and cherry bombs. Anyone possessing or using any of these weapons can and will be subject to disciplinary action or arrest. Exceptions are made for on-duty officers in uniform.

Campus Dress Code

Beal University Canada does not have a formal dress code. However, BUC is a university whose purpose is to train business professionals and part of business professionalism is looking presentable. Students are encouraged to wear attire that will be acceptable in a professional, business, and/or academic environment. The wearing of attire that may be offensive to another individual or cause embarrassment is unacceptable and will be handled appropriately. For students enrolled in nursing program, please refer to the Student Dress Code for Nursing Policy.

Academic Offenses

Refer to the Academic Integrity and Honesty Policy and the Academic Freedom Policy.

Allegations, Review, Inquiry and Appeals Process

Refer to the Student Corrective Action Policy for the University's process for allegations, review and inquiry of misconduct. Additionally, the Student Corrective Action Policy provides the required steps for the complainant's appeal process.

Related Policies and Documents

AA-002 Academic Integrity and Honesty Policy
AA-003 Acceptable Use of Electronic Information Resources Policy
AA-004 Student Corrective Action Policy
AA-005 Academic Freedom Policy
AA-037 Student Dress Code for Nursing Policy
HR-001 Conflict of Interest Policy
HR-003 Harassment and Discrimination Policy
HR-004 Equity, Diversity, and Inclusion Policy
IT-001 Data Access Policy
IT-005 Use of Information Technology Policy
RE-001 Ethical Research Policy
SA-001-F Violation of Student Code of Conduct Incident Report
SA-004 Student Corrective Action Policy